

# Application guide

湘南日本語学園 浜松校

SYONAN JAPANESE ACADEMY HAMAMATSU CAMPUS

## 1 Curriculum and enrolment capacity

General 2 years course	200 students
General 1 year and 6 months course	

## 2 Eligibility for application

Applicants must intend to study Japanese and transfer to graduate school, University, technical school or other additional studies. They must meet the following criteria ①-④.

- ① Applicants must have completed 12 years of school education (elementary school, junior high school and high school. In mainland China, this is limited to ordinary high schools) outside of Japan and be eligible to enter University in their home country.
- ※ Applicants that have not completed 12 years of education or attended vocational or technical school in mainland China will be considered case by case basis.
- ② Applicants must have completed at least 150 hours of Japanese language class (Japanese proficiency level N5 or higher)
- ③ Those who have never stayed illegally in Japan, including their family members and relatives.
- ④ Those who have not travelled to Japan as technical intern trainee within 2 years.

## 3 Application reception

Applicants must first take the admission selection test.

### ① Application of admission selection test

Those wish to enrol should fill up the application form and send it to Syonan Japanese Academy Hamamatsu Campus. After receiving the application, we will inform you of the date, time and the location of the exam.

E-mail: [info@syonan-academy.jp](mailto:info@syonan-academy.jp)

## ② Application period

April intake (2years course)	From July to end of September each year
October intake (1year and 6months course)	From February to end of April each year

## ③ Contents of exam

Japanese language test (equivalent to N5 level)、interview

## 4 Submission of application documents (after passing the selection exam)

Those who receive the notice of passing the admission exam, please submit following documents. Please note that the admission will be revoked if the documents are not submitted by the deadline.

### ① Documents regarding the applicant

1) Documents specified by the school

Admission application form, resume, Reasons for attending school and pledge letter

2) Documents issued by each organization.

Japanese language proficiency test certificate, Japanese learning certificate,

Graduation certificate,

Academic transcript, Photocopy of passport(or photocopy of ID card, birth certificate,etc.)

5 copies of photographs (Please write applicant's name on back of the photos) ,

Other documents deemed necessary by the school

### ② Documents proving ability to pay tuition fees, living expenses. Etc.

1) Forms specified by the school

Financial support letter

2) Documents issued by each organization.

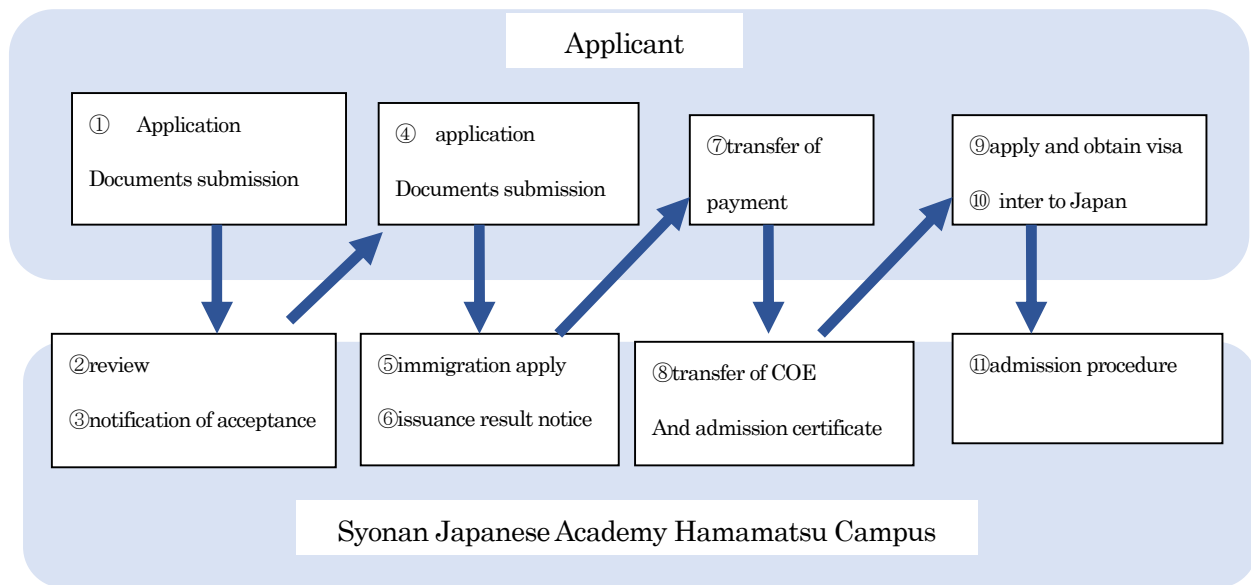
Document that proves the relationship between applicant and financial supporter (Family relationship notarization etc.) , Bank deposit certificate, Copy of bank statements,

Document that clarify the process of fund formation for the past one year,

Employment certificate, Income certificate, Document that proves the relationship between applicant and the financial supporter,

Other documents deemed necessary by the school.

## 5 Process from application submission to admission



## 6 Student's dormitory

Student's dormitory is available at the Syonan Japanese Academy Hamamatsu Campus to ensure students moving to Japan for the first time can start living in Japan without worry.

### ① Entering the dormitory

- 1) Students will have to live in the dormitory designed by school for the first six months. (shared room by 2 or more students)  
students are free to move apartment after six months (prior approval from the school is required).
- 2) School will provide Furniture and home appliances (refrigerator, washing machine, air conditioner ,gas stove)
- 3) Internet access available

### ② Costs

- 1) Moving in dormitory costs 25,000yen.
- 2) Dormitory rent is 23,000yen per month.
- 3) Utility bills like electricity, water and gas will be at student's own expense.

Dormitory entry fees	Rent (internet included)	Home content insurance	Electricity, gas, water
¥25,000	¥23,000/1 month	¥12,000/1 year	Own expense

(consumption tax included)

## 7 Payment transfer

Payment instruction will be given separately from Syonan Japanese Academy Hamamatsu Campus. Please send payment as wire transfer by the specified due date. To have payments wired via an affiliated school or corporation, please follow the instruction of that school or corporation.

### ① Tuition fees

2years course

Period	First year	Second year	total
Admission fee	¥55,000	¥0	¥55,000
Selection fee	¥33,000	¥0	¥33,000
Instruction fee	¥638,000	¥638,000	¥1,276,000
Teaching materials fee	¥33,000	¥33,000	¥66,000
Facility fee	¥22,000	¥22,000	¥44,000
<b>Total school fees</b>	<b>¥781,000</b>	<b>¥693,000</b>	<b>¥1,474,000</b>

(consumption tax included)

1 year and 6 months course

Period	Firat year	Second year	Total
Admission fee	¥55,000	¥0	¥55,000
Selection fee	¥33,000	¥0	¥33,000
Instruction fees	¥638,000	¥319,000	¥957,000
Teaching material fee	¥33,000	¥16,500	¥49,500
Facility fee	¥22,000	¥11,000	¥33,000
<b>Total school fees</b>	<b>¥781,000</b>	<b>¥346,500</b>	<b>¥1,127,500</b>

(consumption tax included)

### ② Others

Dormitory fees (dormitory entry fee、 six months of rent、 one year of home content insurance)

Personal liability insurance 3,000yen      Administrative expensive 8,000yen

Futon bed, kitchen pot and personal name stamp 12,000yen

JLPT exam fee 7,500yen

Room cleaning fee at time of leaving dormitory 10,000yen

Deposits 20,000yen (After calculating the due utility bills at the time of graduation, We will refund the remaining amount )

### ③ Payment details

Payment account	
Bank name	Hamamatsu Iwata Shinkin Bank, Kami Branch
Bank address	563-1 Zoura-cho, Chuo-ku, Hamamatsu-shi, Shizuoka Prefecture, Japan (postal code: 432-8062)
Bank phone No.	(from overseas) +81-53-448-7411 (from inland)053-448-7411
Intermediary bank	Shinkin Central Bank (Swift code:ZENBJPJT)
Intermediary Bank Address	8-1 Kyobashi 3-Chome, Chuo-ku, Tokyo JAPAN
Account No	2130118
Beneficiary Name	Yuugengaisha Syonan Corporation Daihyoutorishimariyaku Kitakado Hidekazu
Beneficiary Address	1673-2 Wakabayashi-cho, Chuo-ku, Hamamatsu-shi, Shizuoka Prefecture 432-8051

### ④ Refund policy

If the visa is not applied, or the visa is not issued after you apply for, we will refund all tuition fee excluding admission fee and selection fee. However, the applicant will be responsible for any remittance fees incurred when refunding. Tuition fees will not be refunded after the visa is issued.

## 8 Regarding the part time job and living expenses in Japan

### ① Part time job

While enrolled in school, students are allowed to work up to 28 hours in a week by law (8 hours/day and 40 hours/week during long vacation period stipulated by the school regulations) only with permission from the director of the regional immigration bureau.

## ② Living expenses

Average living expenses during enrolment is 50,000 yen to 70,000 yen.

### Reference

Utility bills	10,000 yen ~ 15,000 yen
Food	30,000 yen ~ 40,000 yen
Others	10,000 yen ~ 15,000 yen

## 9. Contact

### Syonan Japanese Academy Hamamatsu Campus

6095-1 Irino-cho, Chuo-ku, Hamamatsu-shi, Shizuoka-Prefecture

JAPAN 432-8061

Phone (from overseas) +81-53-449-5150 (from inland) 053-449-5150

FAX (from overseas) +81-53-449-5155 (from inland) 053-449-5155

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